

Steve Sisolak
Governor

Richard Whitley, MS
Director



DEPARTMENT OF HEALTH AND HUMAN SERVICES

DIVISION OF CHILD AND FAMILY SERVICES
Helping people. It's who we are and what we do.



Ross Armstrong
Administrator

DEPUTY DIVISION ADMINISTRATOR QUALITY AND OVERSIGHT UNCLASSIFIED

RECRUITMENT OPEN TO: All qualified persons.

RECRUITING FOR: A full-time, unclassified position within the Division of Child and Family Services Administration, located in either Las Vegas, Reno, or Carson City, Nevada depending upon the needs of the Division and the candidate selected. Sunshine and recreational opportunities are abundant throughout the state to include skiing, golfing, biking, off-roading, hiking, fishing, and hunting and the area blends a mix of old-fashioned charm and history with modern cultural opportunities. Nevada offers community choices in high-energy city, peaceful suburban and quaint rural settings; excellent educational options for students in K-12, community colleges and universities; world-class entertainment and cultural events and unparalleled outdoor recreation opportunities.

The Nevada Division of Child and Family Services is seeking qualified applicants for the position of Deputy Administrator, Quality and Oversight. This is an unclassified position within Nevada State Government and is appointed by and serves at the pleasure of the Administrator of the Division of Child and Family Services.

The Deputy position is responsible for the leadership, direction, and administration of the division's quality and oversight functions including child welfare, juvenile justice, children's mental health systems, and the Systems Advocate. The Family Programs Office provides oversight and support to the child welfare agencies including program development and oversight, and compliance with state and federal requirements, and continuous quality improvement. The Juvenile Justice Programs Office provides monitoring and support of Nevada's juvenile justice system including managing federal and state grant funds, policy and program development, compliance with state and federal law, and quality assurance. The Children's Mental Health Planning and Evaluation Unit provides quality oversight and support for public and private children's mental and behavioral health providers and engages in quality assurance activities to support systems improvement. The Systems Advocate unit assists community members and stakeholders with requests for information, system complaints and serves as the Division's Public Information Officer. The overarching mission of DCFS is to focus and support on systems quality improvement for Nevada's children and families.

EDUCATION AND EXPERIENCE: A Bachelor's degree or Master's degree with major course work in social work, psychology, criminal justice, business administration, public administration, or other field related to health and human services. The preferred candidate will have a minimum of 3 years successful

management and leadership experience administering a comprehensive quality and oversight for children and families; demonstrate knowledge and experience in the law, theories, and principles related to children's services; program planning, development, and evaluation; public administration to include policy development and administration of a complex budget; the legislative process to include working cooperatively with legislators and supporting legislation, programs, and budgets before legislative committees; collaborating with governmental and private entities and families to develop and implement programs and services; OR an equivalent combination of education and experience.

In addition to critical leadership skills, the ideal candidate for the Deputy Administrator of Quality and Oversight has experience in either regulatory analysis and compliance or systems change analysis, planning and action. An experienced program leader, auditor, or quality assurance professional is a likely candidate. A proven record of identifying issues, root cause analyses, and planning thoughtful responses is preferred.

SALARY AND BENEFITS:

This position is compensated up to \$120,977 employer/employee paid retirement. Excellent benefits package including health, dental, and vision insurance, Public Employees Retirement Plan, three weeks paid vacation, three weeks sick leave, eleven paid holidays, and no state, county, city, or social security tax! In addition, relocation assistance may be available.

DCFS in genuine partnership with families, communities, and other governmental agencies provides support and services to assist Nevada's children and families in reaching their full human potential. We recognize that Nevada's families are our future and children, youth, and families thrive when they live in safe permanent settings, experience a sense of sustainable emotional and physical wellbeing, and receive support to consistently make positive choices for their family and the common good. DCFS is an extremely complex organization with incredibly dedicated and professional staff committed to serving Nevada's youth and families!

A criminal history check is required as a condition of employment. Open until recruitment needs are satisfied

TO APPLY:

Please submit a cover letter and detailed resume that includes a description of employment history to include name and addresses of employers, scope of responsibility, reasons for leaving, salary history, and professional references to:

Division of Child and Family Services

Attn: Recruitment Manager

4126 Technology Way, Suite 102

Carson City, NV 89706

Email to: dcfsrecruiting@dcfs.nv.gov